

Morningstar Chinese School Application Form (2019-2020)

220 Blake Avenue Santa Clara CA 95051

Tel: 408-260-9998 & 408-260-9926

[www.morningstareducationalgroup.com](http://www.morningstareducationalgroup.com)

**Student Information**

Student Name: \_\_\_\_\_ (English) \_\_\_\_\_ (Chinese)

Gender: Male / Female      Current Grade: \_\_\_\_\_      Date of Birth: \_\_\_\_\_

English School: \_\_\_\_\_      Address: \_\_\_\_\_

Home Address: \_\_\_\_\_      Home Phone: \_\_\_\_\_

Transportation Requirement:    Yes / No

**Parents Information**

Parents	Name	Cell Phone	Work Phone	Email
Father				
Mother				

**Additional person Who May be Called in an Emergency:**

Name	Telephone	Relationship	ID

**Medical Care:** \_\_\_\_\_

**Food Allergy Information:**

Parents Signature: \_\_\_\_\_

Vegetables/Fruit	Nuts/oil	Meat	Sea Food	Eggs	Milk/Cheese	Others

**Physician to be called in Case of Emergency:** Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**School Use:**

Application Fee: \_\_\_\_\_ Deposit: \_\_\_\_\_ Date: \_\_\_\_\_ Check#: \_\_\_\_\_ Start: \_\_\_\_\_ End: \_\_\_\_\_

**Consent for Emergency Medical Treatment:**

As the parent or authorized representative, I hereby give consent to \_\_\_\_\_  
(Facility Name) to obtain all emergency medical or dental care prescribed by a duly licensed physician  
(M.D) osteopath (D.O.) or dentist (D.D.S.) for \_\_\_\_\_. (Name) This care may be  
given under whatever conditions are necessary to preserve the life, limb or well being of the child  
named above.

**Release and Agreement:**

I acknowledge that Morningstar Educational Group is not an insure against injury and that the school  
offers at a cost which reflects that the school will not and cannot be financially responsible for personal  
injuries which occur anywhere on Morningstar Educational Group premises, including the playground,  
common areas, classrooms, administrative offices, or parking lots. Therefore, I agree to release and  
hold against any liability for damages or injury arising out of the personal injuries sustained by my child  
as a result of the acts or omissions to act of the school's employees, agents, students, or any or other  
individual for whose acts the school might otherwise be liable except through gross negligence or willful  
misconduct on the part of the such individuals. I understand it is the intent of the Morningstar  
Educational Group to limit its exposure to lawsuits and damages to the greatest extent allowed by law,  
and I acknowledge that by signing this Release, I am giving up any rights to sue Morningstar Educational  
Group, as specifically set forth above., if my child sustains an injury while at school, I accept this  
limitation with the knowledge that I am free to enroll my child at a different school if I refuse to  
accept the release.

Name of the Student: \_\_\_\_\_

Name of the Parents/Legal Guardians: \_\_\_\_\_ (Print Name)

Parents/Legal Guardian's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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Thank you for choosing MORNINGSTAR EDUCATIONAL GROUP for your child/children. We pledge to your child/children with the utmost care available.

Our program is planned for children grade kindergarten through 6<sup>th</sup>. The operating hours of the facility are Monday through Friday, 12:00 p.m. to 6:30 p.m. When regular school is in session, we provide a Day Care in the Morning and an After School program in the afternoon.

1. Payment of Fee - All fees for Morningstar will be paid by the parents/guardian on the date shown on the invoice. Fees are paid in the form of check made payable to "Morningstar Educational Group Inc." Late fee of \$20 will be charged if payment is not received by 6:00 p.m. on the due day. Any late fees will be reflected on the next month's bill. Your current fee for After School Care is \$\_\_\_\_\_ every for weeks.
2. Registration/Enrollment - A non-refundable registration fee of \$100 is due at the time your child is enrolled in Morningstar. A deposit \$250 is due at the same time. If you provide a two week notice before your child/children discontinue the program, the deposit will be returned to you or will be used to pay for your child/children's final two weeks in the program. If you do not provide a two week notice before your child/children discontinue the program, you will forfeit your deposit. All Morningstar required forms must be completely filled prior to your child/children attendance at school.
3. Sign In / Sign Out - All children will be signed in and out daily and the sign-in/out sheet must be filled in clearly.
4. Holidays - Morningstar OBSERVES THE MAJOR Holiday and will be closed during the following Holidays. We will also be closed for two weeks for Christmas and New Year.

1. President's Day
2. Memorial Day
3. Independence Day
4. Labor Day
5. Thanksgiving Day

5. Refunds of Tuition - Students who miss less than 2 weeks (10 days) of school will not be refunded. Students who miss 2 weeks or more will be eligible for refunds to half of the days missed. Absence of 4 weeks or more will not be charged.
6. Extracurricular Activities Fee - Deduction of unattended extracurricular activities is NOT allowed unless the teacher is absent or Morningstar fails to provide the class.
7. Daycare - Daycare will be provide during Winter Break, and Teacher's Learning Day tec. The Daycare fee will be charged at \$15 from 8:30 am, to 12:00 p.m., and \$30 from 8:30 am to 2:30pm. Failure to sign-up in advance will result in an extra \$10 for drop-in on the day of.
8. Leaving the Premises - Children leaving the school must be accompanied by an authorized adult listed on Morningstar Application Form.

9. **Withdrawal** - Two weeks advance written notice of withdrawal is required prior to your child/children leaving this program. Failure to provide two week notice at any time of the year will result in forfeiture of you deposit.
10. **Late Pick Up** - A fee of \$5 every 10 minutes, or portion thereof, will be assessed when a child is picked up late. Late fees begin at 5 minutes after closing time. Late fees will be paid in Cash, directly to the teacher who is on duty at that time.
11. **Transportation** - The transportation fee will be dependent on the 5 packages:
 

\$100	\$110	\$120	\$130	\$140
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The fee listed above are package deals for 4 weeks and deductions will NOT be made if the child/children is/are absent for any number of rides. If you choose to not buy a package, then you must pay y single rides. Single rides are listed accordingly:

  1. For \$100 package, each ride will cost \$6
  2. \$110 package, each ride will cost \$6.50
  - 3 For \$120 package, each ride will coat \$7
  4. For \$130 package, each ride will coat \$7.50
  5. For \$140 package, each ride will cost \$8
12. **Return Check Policy** -- \$100 will automatically be charged to the authorized adult's account as a processing fee for any returned checks.
13. **Operational Services** - Morningstar provide hot lunches for children who arrive at our school around lunch time. The lunch fee is \$6 per time.
14. **Non-Discrimination Clause** - Morningstar accepts children regardless of religion, color, race, and nationality/ethic origin.
15. **Changes in Policy** - Morningstar will notify you 30 days in advance of any changes in policy.

I have completely read the Policy / Admission Agreement. I fully understand and will comply with the policies of MORNINGSTAR.

\_\_\_\_\_  
Parent's Signature

Date \_\_\_\_\_

\_\_\_\_\_  
Director's Signature

Date: \_\_\_\_\_